

Red Jacket Community Library  
Meeting Minutes  
May 05, 2009

Call to Order: 7:02PM by Nicole Coyne – President

Roll Call: Present – Connie Zona, Marilyn Hudson, Nicole Coyne, Arlene Reeves, Carole Mink, Sally Schaertl, Mike Southard, Randall Ott, Ann Gulick..

Also present: Library Director Andrea Tillinghast-Thompson and new-member elect Janine Boor who will begin her term in July, 2009.

Absent: Mark VanBortel, Marlene DeGloma

**Public or Staff Comments:** None

**Complaints/Compliments:** Ann Gulick observed a family entering the library looking “kind of lost” She helped them find their way around and then observed them leaving with books. This was a first time visit for them to our Library. It appears we have some new members!!!

**Approval of Minutes of the Previous Meeting:** Motion to approve as written made by Connie Zona, 2<sup>nd</sup> by Sally Schaertl. Motion passed unanimously.

**Treasurer’s Report.** Motion to accept the report pending audit was made by Connie Zona, 2<sup>nd</sup> by Carole Mink. Motion passed unanimously.

**Library Directors Report:** (no motion necessary) Andrea reports a great attendance of teens at Guitar Hero and movie afternoons.

Red Jacket Library will now be present on “Face book”. Please join as a friend and encourage others do so too.

Staff Evaluations will be completed this month.

Andrea’s request for board action on Holiday Closings: A motion to accept by Randy Ott was 2<sup>nd</sup> by Carole Mink. Motion passed unanimously.

Andrea’s request for board action to accept and approve the Annual Report. A motion made by Arlene Reeves to accept was 2<sup>nd</sup> by Marilyn Hudson. Motion passed unanimously.

**STANDING COMMITTEES:**

\*Personnel - (Marlene DeGloma) (absent) No Report

\*Policy – (Marilyn Hudson) No Report

\*Finance – (Arlene Reeves) No Report

\*Facilities – (Sally Schaertl) Marilyn Hudson brought to our attention that our Handicap Parking Signs are missing. One was damaged by high winds. A discussion as to how to best solve this issue ensued with no real answers. Janine Boor will look into the pricing of new signs and Randall Ott will look into getting some permanent piping into the ground and setting them up with piping so they can be removed when the Library is closed.

\*Long Range Plan (Nicole Coyne) No Report

\*Nominating - (Sally Schaertl) Congratulations and Welcome to Janine Boor our newest member who won the election for trustee on 5/4. Also many thanks to our Randall Ott for his re-election to the Board. Thanks for sticking around Randy!!!

**AD HOC COMMITTEES:**

\*Audit (Randy Ott) – No Report

\*Memorial (Mike Southard) Andrea has put together for Display in the Library a “Book of Remembrance” listing the gifts and donations to the library made on behalf of those whose have passed that had friends and family make donations in their memory to the Library. Nice Job Andrea!!!

\*Technology – (Arlene Reeves) This committee has been discontinued as of this day per Nicole Coyne, President. The board agrees there is no need at this time for a Technology Committee.

**Correspondence and Communications.** – Nancy Johnsen has requested that monies donated in the memory of her husband be used to purchase some new display shelving. Hopefully to be installed in the children’s reading area. Andrea will look into pricing on this.

**Old Business:** the 403B retirement plan had no takers.

**New Business:** - None

**Adjournment** – A motion to adjourn was made by Anne Gulick, 2<sup>nd</sup> by Connie Zona. Motion passed unanimously. Meeting adjourned at 8:00 PM