



# Red Jacket Community Library

## MINUTES

1 MARCH 2011

BOARD OF TRUSTEES REGULAR MEETING

7:00 PM

### ROLL CALL ( PRESENT; ABSENT)

- |   |   |
|---|---|
| <input type="checkbox"/> JANINE BOOR                        | <input type="checkbox"/> CAROLE MINK, VICE-PRESIDENT                      |
| <input checked="" type="checkbox"/> NICOLE COYNE, PRESIDENT | <input checked="" type="checkbox"/> RANDALL OTT, SECRETARY                |
| <input type="checkbox"/> MARLENE DEGLOMA                    | <input checked="" type="checkbox"/> ARLENE REEVES, TREASURER              |
| <input checked="" type="checkbox"/> ANN GULICK              | <input type="checkbox"/> SALLY SCHAERTL                                   |
| <input checked="" type="checkbox"/> MARILYN HUDSON          |   |
| <input type="checkbox"/> BRIDGET MCNABB MILLIMAN            | <b>OTHERS PRESENT:</b>  |
| <input checked="" type="checkbox"/> ROXIE MERITHEW          | <input checked="" type="checkbox"/> ANDREA TILLINGHAST-THOMPSON, DIRECTOR |

THE MEETING WAS CALLED TO ORDER BY PRESIDENT N. COYNE AT 7:05 PM.

### APPROVAL OF MINUTES

DRAFT MINUTES FROM THE LAST MEETING WERE PRESENTED BY R. OTT.

RESOLVED, THAT THE MINUTES OF THE 4 JANUARY 2011 BOARD OF TRUSTEES REGULAR MEETING ARE APPROVED AS PRESENTED, ON MOTION BY A. REEVES AND SECOND BY M. HUDSON.

### FINANCIAL REPORT

FINANCIAL REPORTS FROM 31 JANUARY 2011 WERE PRESENTED BY A. REEVES.

RESOLVED, THAT FINANCIAL STATEMENTS OF JANUARY 2011 ARE RECEIVED AND SUBJECT TO AUDIT, ON MOTION BY M. HUDSON AND SECOND BY R. MERITHEW.

### LIBRARY DIRECTOR'S REPORT

THE DIRECTOR'S REPORT DATED 1 MARCH 2011 WAS PRESENTED BY A. TILLINGHAST. THE CIRCULATION STATISTICS WERE INCLUDED IN THE NEW (EVERGREEN) FORMAT. ONTARIO COUNTY HUMAN RESOURCES GAVE APPROVAL TO HIRE A SUBSTITUTE PART-TIME CLERK FOR 90 DAYS. CHERYL HOLMAN HAS BEEN HIRED FOR 13½ HOURS PER WEEK. THE FURNITURE IS BACK IN THE LIBRARY, WAS REASSEMBLED BY THE VENDOR, AND LOOKS GOOD. THE ANNUAL REPORT HAS BEEN SENT TO PLS FOR REVIEW; WE SHOULD SEE IT AGAIN FOR APPROVAL NEXT MONTH.

### LIBRARY VOTE

THE BOARD DISCUSSED STEPS FOR MOVING THE BUDGET, APPROVED AT THE JANUARY MEETING, FORWARD. PROPERTY VALUATION NEEDS TO BE CONFIRMED WITH THE TOWN OF MANCHESTER. THE CURRENT ESTIMATE FOR THE PROPOSED BUDGET IS A TAX RATE OF \$0.60 PER \$1000 ASSESSED VALUE. A PRESENTATION TO THE LIONS CLUB WILL BE MADE THIS MONTH. A BUDGET FACT SHEET WILL BE PREPARED AS IN OTHER YEARS. N. COYNE, AS SPOKESPERSON, WILL RESPOND TO QUESTIONS. LEGAL NOTICES REGARDING THE BUDGET VOTE WILL BE PUBLISHED IN ABOUT TWO WEEKS (AT LEAST 45 DAYS BEFORE THE VOTE).

**COMMITTEE REPORTS**

**NOMINATIONS**

TWO (2) POSITIONS ON THE BOARD OF TRUSTEES EXPIRE THIS YEAR. M. HUDSON IS COMPLETING HER SECOND TERM AND IN ACCORDANCE WITH OUR CONSTITUTION MAY NOT RUN FOR A THIRD CONSECUTIVE TERM. S. SCHAERTL IS COMPLETING HER FIRST TERM. A. GULICK WILL ACCEPT NAMES OF QUALIFIED APPLICANTS. PETITIONS FOR RUNNING AS A CANDIDATE FOR THE BOARD OF TRUSTEES ARE AVAILABLE IN THE LIBRARY. PETITIONS MUST BE RETURNED WITHIN 30 DAYS OF THE VOTE (BY 2 APRIL 2011).

**UNFINISHED BUSINESS**

M. HUDSON ASKED ABOUT THE STATUS OF OUR CHARTER APPLICATION. IT HAS BEEN RECEIVED BY THE STATE, BUT WILL NOT BE REVIEWED UNTIL THEY RECEIVE THE ANNUAL REPORT.

**ADJOURNMENT**

RESOLVED, THAT THE MEETING ADJOURN AT 8:23 PM, ON MOTION BY M. HUDSON AND SECOND BY A. GULICK.

RESPECTFULLY SUBMITTED,

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Randall Ott  
Secretary

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