



Red Jacket Community Library

MINUTES

6 SEPTEMBER 2011

BOARD OF TRUSTEES REGULAR MEETING

7:00 PM

ROLL CALL (PRESENT; ABSENT)

- JANINE BOOR, TREASURER
- NICOLE COYNE, PRESIDENT
- MARLENE DEGLOMA
- ANN GULICK
- BRIDGET MCNABB MILLIMAN
- ROXIE MERITHEW
- CAROLE MINK, VICE-PRESIDENT

- RANDALL OTT, SECRETARY
- ARLENE REEVES
- SALLY SCHAERTL
- CHELLIE VANAKEN

OTHERS PRESENT:

- ANDREA TILLINGHAST-THOMPSON, DIRECTOR

THE MEETING WAS CALLED TO ORDER BY PRESIDENT N. COYNE AT 7:06 PM.

COMPLIMENTS AND COMPLAINTS

THE DEDICATION OF THE BENCH WITH PLAQUE WAS HELD THREE WEEKS AGO IN MEMORY OF CARL JOHNSEN.

APPROVAL OF MINUTES

DRAFT MINUTES FROM THE ANNUAL MEETING AND JULY REGULAR MEETING WERE PRESENTED.

RESOLVED, THAT THE MINUTES OF THE 5 JULY 2011 ANNUAL MEETING ARE APPROVED AS CORRECTED, ON MOTION BY C. MINK AND SECOND BY R. MERITHEW.

RESOLVED, THAT THE MINUTES OF THE 5 JULY 2011 REGULAR MEETING ARE APPROVED AS PRESENTED, ON MOTION BY C. MINK AND SECOND BY J. BOOR.

FINANCIAL REPORT

END OF YEAR FINANCIAL REPORTS AS OF JUNE 2011 WERE PRESENTED. FINAL AUDIT CHANGES WILL BE MADE UPON RECEIPT OF PAPERWORK FROM THE ACCOUNTANT. A NEW PROFIT AND LOSS STATEMENT TO START THE FISCAL YEAR THROUGH AUGUST 2011 WAS ALSO PRESENTED.

RESOLVED, THAT FINANCIAL STATEMENTS OF 30 JUNE 2011 AND 31 AUGUST 2011 ARE RECEIVED AND SUBJECT TO AUDIT, ON MOTION BY A. REEVES AND SECOND BY C. MINK.

LIBRARY DIRECTOR'S REPORT

THE DIRECTOR'S REPORT DATED SEPTEMBER 6, 2011 WAS PRESENTED BY A. TILLINGHAST. THE SUMMER READING PROGRAM WAS A SUCCESS; OVER 60 WERE IN ATTENDANCE AT THE ADULT SUMMER READING PARTY THAT INCLUDED GIFTS AND A CHEESE AND CHOCOLATE TASTING. CONTROLLED CHAOS CHARACTERIZED THE 86 ATTENDING THE KIDS PARTY, AND 22 "HUNG OUT" AT THE TEEN PARTY. THE KIDS PROGRAM WAS DOWN IN ENROLLMENT FROM LAST YEAR. LIZ KING HAS BEEN A GREAT HELP IN THE NEW ASSISTANT POSITION.

COMMITTEE REPORTS

POLICY: R. MERITHEW REPORTED POLICY #300-3 HAS BEEN UPDATED TO REFLECT CHANGES MADE AT THE JUNE 2011 BOARD OF TRUSTEES MEETING.

POLICY #300-1 WAS REVIEWED. A NEW SECTION (D. PERSONAL APPEARANCE) TO POLICY #300-1 WAS PROPOSED.

RESOLVED THAT POLICY #300-1 IS AMENDED, ON MOTION BY A. REEVES AND SECOND BY C. MINK.

OTHER BUSINESS

THE SCHOOL DISTRICT WAS APPROACHED TO RECEIVE A BRONZE BUST OF FORMER SHORTSVILLE RESIDENT AND FORMER TENNESSEE GOVERNOR PHIL BREDESEN. DIRECTOR TILLINGHAST WAS APPROACHED BY DISTRICT ADMINISTRATORS TO HOUSE THE BUST IN THE LIBRARY. A RECEPTION IS SET FOR SOME TIME IN NOVEMBER WHEN THE GOVERNOR AND FAMILY WILL BE IN THE AREA.

A WORKSHOP ON LEGAL ISSUES FOR TRUSTEES WILL BE HOSTED BY PLS ON 1 OCTOBER 2011.

ADJOURNMENT

RESOLVED, THAT THE MEETING ADJOURN AT 7:49 PM, ON MOTION BY C. MINK AND SECOND BY A. GULICK.

RESPECTFULLY SUBMITTED,

X

Randall Ott
Secretary
