



Red Jacket Community Library

MINUTES

7 FEBRUARY 2012

BOARD OF TRUSTEES REGULAR MEETING

7:00 PM

ROLL CALL (PRESENT; ABSENT)

- JANINE BOOR, TREASURER
- NICOLE COYNE, PRESIDENT
- MARLENE DEGLOMA
- ANN GULICK
- BRIDGET MCNABB MILLIMAN
- ROXIE MERITHEW
- CAROLE MINK, VICE-PRESIDENT

- RANDALL OTT, SECRETARY
- ARLENE REEVES
- SALLY SCHAERTL
- CHELLIE VANAKEN

OTHERS PRESENT:

- ANDREA TILLINGHAST-THOMPSON, DIRECTOR

THE MEETING WAS CALLED TO ORDER BY VICE-PRESIDENT C. MINK AT 7:06 PM.

COMPLIMENTS AND COMPLAINTS

FORMER TRUSTEE MARILYN HUDSON SENT IN A COMMENT AND IS ENJOYING OWWL BOOKS-TO-GO THAT ARE EASILY BORROWED AND DOWNLOADED ON TO KINDLE E-READERS.

APPROVAL OF MINUTES

DRAFT MINUTES FROM THE JANUARY MEETING WERE PRESENTED.

RESOLVED, THAT THE MINUTES OF THE 3 JANUARY 2012 REGULAR MEETING ARE APPROVED AS PRESENTED, ON MOTION BY S. SCHAERTL AND SECOND BY A. GULICK.

FINANCIAL REPORT

J. BOOR PRESENTED THE FINANCIAL REPORTS.

RESOLVED, THAT FINANCIAL STATEMENTS DATED 30 DECEMBER 2011 ARE RECEIVED AND SUBJECT TO AUDIT, ON MOTION BY A. GULICK AND SECOND BY R. MERITHEW.

LIBRARY DIRECTOR'S REPORT

THE DIRECTOR'S REPORT DATED FEBRUARY 7, 2012 WAS PRESENTED BY A. TILLINGHAST.

- THE REPORT SHOWS A LONG LIST OF PROGRAMS OFFERED IN JANUARY.
- GIRL'S CIRCLE RUN BY SAFE HARBOR, FUNDED BY THE UNITED WAY, OFFERS A MONTHLY PROGRAM TO GIRLS IN GRADES 5 THROUGH 8.
- AN EARLY LITERACY STATION HAS BEEN ADDED TO THE LIBRARY BY AN ANONYMOUS \$1000 DONATION. THE REMAINDER OF THE COST HAS BEEN COVERED BY ADDITIONAL \$500 DONATIONS EACH FROM BOTH THE WOMENS AND THE MENS LIONS CLUBS. THE REMAINING \$300 COST WILL BE COVERED BY THE FRIENDS OF THE LIBRARY. THE COMPUTER IS LOADED WITH EDUCATIONAL SOFTWARE, COMPLETELY AGE-APPROPRIATE FOR CHILDREN AGES 2 THROUGH 12.

COMMITTEE REPORTS

POLICY: R. MERITHEW DISTRIBUTED A NEW INDEX TO THE POLICY MANUAL AND UPDATED POLICY 300-1, GENERAL PERSONNEL POLICY, APPROVED AT THE LAST MEETING.

FINANCES: J. BOOR RECOMMENDED A 2012-13 BUDGET WITH A 4.3% INCREASE OVER 2011-12 AND A 4.2% TAX LEVY INCREASE. C. MINK ACCEPTED THE BUDGET AS A PROPOSAL. THE BUDGET WILL BE POSTED ON THE LIBRARY WEBSITE AND WILL BE VOTED ON AT THE MARCH 2012 BOARD OF TRUSTEES MEETING.

A. TILLINGHAST PRESENTED COPIES OF THE PROPERTY TAX CAP FORM FILED WITH THE OFFICE OF THE STATE COMPTROLLER 6 FEBRUARY 2012. THE NEW TAX LEVY CAP AND ASSOCIATED LEGISLATION REQUIRES TAX LEVY CALCULATIONS BE FILED WITH THE COMPTROLLER PRIOR TO ADOPTION BY THE BOARD.

SCOTT VANAKEN HAS EXPRESSED INTEREST AS LIBRARY TREASURER AND WILL BE INVITED TO THE NEXT BOARD MEETING. C. MINK AND J. BOOR WILL CREATE A JOB DESCRIPTION FOR THE TREASURER POSITION.

FACILITIES: R. OTT REPORTED THAT UPON DISCUSSION WITH THE SCHOOL SUPERINTENDENT THAT THERE IS NO OBJECTION TO HANDICAP PARKING SIGNS READING, " NO PARKING DURING SCHOOL HOURS." A. TILLINGHAST INDICATED SHE IS READY TO PURCHASE THE SIGNS. THE LIBRARY WILL PURCHASE SIGN POSTS AFTER RECOMMENDATION FROM CHARLENE HARVEY, DIRECTOR OF BUILDING AND GROUNDS AND WAYNE HOLTZ, MANCHESTER HIGHWAY SUPERINTENDENT.

NOMINATING: THREE (3) SEATS WILL BE OPEN ON THE BOARD OF TRUSTEES AT THE END OF THIS YEAR. AT LEAST ONE TRUSTEE WILL NOT BE RUNNING FOR RE-ELECTION. ANY RESIDENT INTERESTED IN RUNNING FOR A SEAT WILL NEED TO PICK UP A PETITION IN THE LIBRARY.

ADJOURNMENT

RESOLVED, THAT THE MEETING ADJOURN AT 7:53 PM, HAS NO OBJECTION AFTER MOTION BY A. GULICK AND SECOND BY J. BOOR.

RESPECTFULLY SUBMITTED,

X

Randall Ott
Secretary
