



Red Jacket Community Library

MINUTES

9 OCTOBER 2012

BOARD OF TRUSTEES REGULAR MEETING

7:00 PM

TRUSTEE ROLL CALL (PRESENT; ABSENT)

- JANINE BOOR
- JOAN CAPRON
- BEV CHRYSLER
- NICOLE COYNE, PRESIDENT
- ANN GULICK
- ROXIE MERITHEW
- CAROLE MINK, VICE-PRESIDENT
- RANDALL OTT, SECRETARY

- ARLENE REEVES
- SALLY SCHAERTL
- CHELLIE VANAKEN

OTHERS PRESENT:

- STACEY WICKSALL, DIRECTOR
- RITA LONNEVILLE, TREASURER

THE MEETING WAS CALLED TO ORDER BY PRESIDENT N. COYNE AT 7:05 PM.

PUBLIC OR STAFF COMMENTS

S. WICKSALL PASSED ALONG A QUESTION FROM A PATRON WHO IS CURIOUS TO KNOW WHEN A RADON GAS TEST WAS LAST PERFORMED IN THE LIBRARY. WE WILL NEED TO ASK SCHOOL PERSONNEL THE QUESTION.

MEETING MINUTES

DRAFT MINUTES FROM THE SEPTEMBER MEETING WERE PRESENTED.

RESOLVED, THAT MINUTES OF THE 10 SEPTEMBER 2012 REGULAR MEETING ARE APPROVED AS PRESENTED; MOTION BY C. VANAKEN, SECOND BY R. MERITHEW, AND UNANIMOUSLY CARRIED.

FINANCIAL REPORTS

R. LONNEVILLE PRESENTED SEPTEMBER FINANCIAL REPORTS. WE ARE WAITING ON ONE REQUISITION BEFORE THE BOOKS ARE CLOSED OUT FOR THE MONTH. THE MONTHLY LIST OF EXPENDITURE VOUCHERS WAS REVIEWED.

RESOLVED, THAT THE FINANCIAL STATEMENTS DATED 30 SEPTEMBER 2012 ARE RECEIVED AND SUBJECT TO AUDIT; MOTION BY R. MERITHEW, SECOND BY C. MINK, AND UNANIMOUSLY CARRIED.

RESOLVED, TO APPROVE EXPENDITURES IN THE AMOUNT OF \$1494.37 AND AUTHORIZE PAYMENT OF INVOICES FOR OCTOBER; MOTION BY R. MERITHEW, SECOND BY C. VANAKEN, AND UNANIMOUSLY CARRIED.

DIRECTOR'S REPORT

S. WICKSALL PRESENTED THE OCTOBER LIBRARY REPORT. HIGHLIGHTS INCLUDE THE FOLLOWING:

- "FALL INTO STORIES" IS A CONCERT FOR ALL AGES PLANNED FOR NOVEMBER 1ST.
- THE MYTHBUSTER SERIES HAS NOT BEEN WELL ATTENDED.
- WORKERS FROM THE VILLAGE OF MANCHESTER ARE IN THE PROCESS OF REPAIRING THE BROKEN BENCH.

- FRANK STOWELL FROM ANDERSON-VANHORNE AGENCY WILL ATTEND THE NOVEMBER MEETING TO REVIEW INSURANCE COVERAGE AND ANSWER QUESTIONS.

RESOLVED, TO MEET ON THE TUESDAY FOLLOWING THE SECOND MONDAY IN THE EVENT THAT A LEGAL HOLIDAY FALLS ON THE SECOND MONDAY OF THE MONTH (THE REGULAR BOARD OF TRUSTEE MEETING DAY) ; MOTION BY C. MINK, SECOND BY A. REEVES, AND UNANIMOUSLY CARRIED.

COMMITTEE REPORTS

POLICY POLICY 400-4, OPERATIONS, WAS REVISITED; S. WICKSALL RECOMMENDS CHANGING THE WORDING IN RESTRICTION 1 TO “ USE OF COMPUTER STATIONS IS LIMITED TO ONE HOUR IF OTHERS ARE WAITING.” FROM “ONE-HALF HOUR”. THE ORIGINAL WORDING, PRIOR TO JULY 2007, WAS ALSO “ONE HOUR”.

RESOLVED, TO AMEND POLICY 400-4, OPERATIONS, AS RECOMMENDED ; MOTION BY C. MINK, SECOND BY A. REEVES, AND UNANIMOUSLY CARRIED.

LONG-RANGE PLAN N. COYNE REPORTED THAT THE COMMITTEE PLANS TO MEET TO DISCUSS NEXT STEPS.

FACILITIES A. REEVES PASSED ALONG WORD FROM S. SCHAERTL WHO FOUND OUT UPON DISCUSSION WITH SCHOOL PERSONNEL THAT THEY ARE AWARE THAT THE CARPET IN THE LIBRARY DOES NEED CLEANING AND THEY WILL TRY TO GET IT CLEANED.

ADJOURNMENT

RESOLVED, THAT THE MEETING ADJOURN AT 7:40; MOTION BY C. MINK AND SECOND BY R. MERITHEW WITHOUT OBJECTION.

RESPECTFULLY SUBMITTED,

11/18/2012

X 

R. Ott
Secretary
Signed by: Randall Ott