



# Red Jacket Community Library

## MINUTES

8 APRIL 2013

BOARD OF TRUSTEES REGULAR MEETING

7:00 PM

### TRUSTEE ROLL CALL ( PRESENT; ABSENT)

- JANINE BOOR
- JOAN CAPRON
- BEV CHRYSLER
- NICOLE COYNE, PRESIDENT
- ANN GULICK
- ROXIE MERITHEW
- RUBY MORRISON
- RANDALL OTT, SECRETARY

- ARLENE REEVES
- SALLY SCHAERTL
- CHELLIE VANAKEN

### OTHERS PRESENT:

- STACEY WICKSALL, DIRECTOR
- RITA LONNEVILLE, TREASURER

THE MEETING WAS CALLED TO ORDER BY R. OTT AT 7:05 P.M.

### MEETING MINUTES

DRAFT MINUTES FROM THE MARCH MEETING WERE PRESENTED.

**RESOLVED**, THAT MINUTES OF THE 11 MARCH 2013 REGULAR MEETING ARE APPROVED AS PRESENTED; MOTION BY A. GULICK, SECOND BY R. MERITHEW, AND UNANIMOUSLY CARRIED.

### FINANCIAL REPORTS

R. LONNEVILLE PRESENTED MARCH FINANCIAL REPORTS AND APRIL EXPENDITURE VOUCHERS. PROGRAM EXPENSES ARE OVER BUDGET DUE TO PURCHASES FOR SUMMER READING PROGRAMS. IT IS EXPECTED THAT THESE WILL EVEN OUT.

**RESOLVED**, THAT THE MARCH FINANCIAL STATEMENTS DATED 31 MARCH 2013 ARE RECEIVED AND SUBJECT TO AUDIT; MOTION BY R. MERITHEW, SECOND BY R. MORRISON, AND UNANIMOUSLY CARRIED.

**RESOLVED**, TO APPROVE EXPENDITURES AND AUTHORIZE PAYMENT OF INVOICES FOR APRIL; MOTION BY A. GULICK, SECOND BY R. MERITHEW, AND UNANIMOUSLY CARRIED.

### DIRECTOR'S REPORT

S. WICKSALL PRESENTED THE DIRECTOR'S REPORT, DATED 8 APRIL 2013 AND HIGHLIGHTED THE FOLLOWING ITEMS:

- BASED ON AN AFFORDABLE CARE ACT WORKSHOP, HOSTED BY PLS , LIBRARIES WITH FEWER THAN 50 EMPLOYEES ARE NOT OBLIGATED TO PROVIDE HEALTH CARE. THE HRA BENEFIT CURRENTLY OFFERED WILL NO LONGER BE LEGAL WHEN THE ACT TAKES EFFECT AND MAY RESULT IN A PAY CUT. THE BOARD WILL NEED TO EXPLORE OTHER OPTIONS AND DECIDE IF AN ALTERNATIVE SHOULD BE OFFERED.

- AMY ALDERMAN STARTED AS YOUTH SERVICES LIBRARIAN ON 25 MARCH 2013. "TEEN LOUNGE" BEGAN TODAY. S. WICKSALL INTRODUCED AMY TO THE BOARD.
- AN "EMPLOYEE PACKAGE" WILL BE STARTED TO ASSIST THE PERSONNEL COMMITTEE AND EACH EMPLOYEE BY INCLUDING KEY INFORMATION INCLUDING PAY RATE, BENEFITS, AND HIRE DATE.

### COMMITTEE REPORTS

PERSONNEL: THE DIRECTOR HAS NOT BEEN EVALUATED BY THE COMMITTEE.

FACILITIES: THE SCHOOL INTENDED TO REPLACE THE LIBRARY LIGHTS THROUGH NET ZERO ACCORDING TO A PRESENTATION HELD BY SUPERINTENDENT HARVEY IN THE LIBRARY.

LONG RANGE PLAN: THE FIVE YEAR PLAN WILL NEED TO BE APPROVED BY THE BOARD AT THE NEXT MEETING.

NOMINATING: THREE TRUSTEE VACANCIES EXIST FOR NEXT YEAR. TWO PETITIONS HAVE BEEN PICKED UP THUS FAR. A. GULICK INTENDS TO RUN FOR A SECOND TERM; R. MORRISON INTENDS TO RUN FOR A FULL FIRST TERM. AT THIS TIME, THE THIRD SEAT HELD BY A. REEVES COMPLETING HER SECOND FULL TERM, IS AVAILABLE FOR ANY INTERESTED RESIDENTS INTERESTED IN SERVING ON THE BOARD. THE TRUSTEE AND BUDGET VOTE WILL BE HELD MONDAY, MAY 6, 2013 FROM 3 PM UNTIL 8:00 PM IN THE LIBRARY.

**RESOLVED,** TO APPOINT TELLERS FROM "THE FRIENDS OF THE LIBRARY"; MOTION BY A. GULICK AND SECOND BY R. MORRISON, AND UNANIMOUSLY CARRIED.

### NEW BUSINESS

S. WICKSALL IS COORDINATING A BUS TRIP TO THE TEEN BOOK FAIR. WOOD LIBRARY IS INTERESTED IN JOINING US. ESTIMATE FOR OUR SHARE OF THE COST IS \$190. THE FAIR IS HELD AT NAZARETH COLLEGE ON 18 MAY 2013.

### ADJOURNMENT

**RESOLVED,** THAT THE MEETING ADJOURN AT 8:03; MOTION BY R. MORRISON AND SECOND BY S. SCHAERTL WITHOUT OBJECTION.

RESPECTFULLY SUBMITTED,

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J. Boor  
Acting Secretary