



# Red Jacket Community Library

## MINUTES

14 JANUARY 2013

BOARD OF TRUSTEES REGULAR MEETING

7:00 PM

### TRUSTEE ROLL CALL ( PRESENT; ABSENT)

- |   |  |
|---|--|
| <input type="checkbox"/> JANINE BOOR                        | <input checked="" type="checkbox"/> ARLENE REEVES  |
| <input checked="" type="checkbox"/> JOAN CAPRON             | <input checked="" type="checkbox"/> SALLY SCHAERTL |
| <input checked="" type="checkbox"/> BEV CHRYSLER            | <input type="checkbox"/> CHELLIE VANAKEN           |
| <input checked="" type="checkbox"/> NICOLE COYNE, PRESIDENT |  |
| <input checked="" type="checkbox"/> ANN GULICK              |  |
| <input checked="" type="checkbox"/> ROXIE MERITHEW          |  |
| <input checked="" type="checkbox"/> RUBY MORRISON           |  |
| <input checked="" type="checkbox"/> RANDALL OTT, SECRETARY  |  |

### OTHERS PRESENT:

- |  |
|--|
| <input checked="" type="checkbox"/> STACEY WICKSALL, DIRECTOR  |
| <input checked="" type="checkbox"/> RITA LONNEVILLE, TREASURER |

THE MEETING WAS CALLED TO ORDER BY PRESIDENT N. COYNE AT 7:06 PM.

### MEETING MINUTES

DRAFT MINUTES FROM THE DECEMBER MEETING WERE PRESENTED.

**RESOLVED**, THAT MINUTES OF THE 10 DECEMBER 2012 REGULAR MEETING ARE APPROVED AS PRESENTED; MOTION BY R. MERITHEW, SECOND BY B. CHRYSLER, AND UNANIMOUSLY CARRIED.

### FINANCIAL REPORTS

R. LONNEVILLE PRESENTED DECEMBER FINANCIAL REPORTS. THE MONTHLY LIST OF EXPENDITURE VOUCHERS WAS REVIEWED.

**RESOLVED**, THAT THE FINANCIAL STATEMENTS DATED 31 DECEMBER 2012 ARE RECEIVED AND SUBJECT TO AUDIT; MOTION BY R. MERITHEW, SECOND BY A. GULICK, AND UNANIMOUSLY CARRIED.

**RESOLVED**, TO APPROVE EXPENDITURES IN THE AMOUNT OF \$1194.34 AND AUTHORIZE PAYMENT OF INVOICES FOR JANUARY; MOTION BY R. MERITHEW, SECOND BY R. MORRISON, AND UNANIMOUSLY CARRIED.

### DIRECTOR'S REPORT

S. WICKSALL PRESENTED THE JANUARY LIBRARY REPORT, INCLUDING THE FOLLOWING ITEMS:

- TWO ADDITIONAL QUOTES FOR NON PROFIT DIRECTORS AND OFFICERS LIABILITY INSURANCE WERE OBTAINED FROM RUSSELL BOND AND TUSCANO AGENCY AS COMPARISON TO A QUOTE FROM ANDERSON-VANHORNE ASSOCIATES.

**RESOLVED**, TO PURCHASE DIRECTORS & OFFICERS LIABILITY COMBINED WITH EMPLOYMENT PRACTICES LIABILITY OFFERED BY SCOTTSDALE INSURANCE AND CANCEL EXISTING EMPLOYMENT PRACTICES LIABILITY BY UTICA

INSURANCE ON QUOTE THROUGH ANDERSON-VANHORNE ASSOCIATES; MOTION BY A. GULICK, SECOND BY R. MERITHEW, AND UNANIMOUSLY CARRIED.

- PRESENTED COSTS FOR RECOMMENDED TECHNOLOGY ADDITIONS FROM DECEMBER MEETING.

**RESOLVED**, TO PURCHASE TECHNOLOGY INCLUDING TWO REPLACEMENT COMPUTERS, LASER PRINTER, NETWORK SWITCH, CASSIE SYSTEM, AND OFFICE 2010 UPGRADE; MOTION BY A. GULICK, SECOND BY R. MORRISON, AND UNANIMOUSLY CARRIED.

- DISCUSSED AN INFORMAL COMPLAINT RECEIVED REGARDING THE VIDEO GAMING PROGRAM CALL OF DUTY: BLACK OPS 2.

### **COMMITTEE REPORTS**

POLICY: A ROUGH DRAFT OF POLICY 400-7 WAS PRESENTED. PIONEER NOW HAS AN ONLINE POLICY SITE WHICH WILL AIDE MONTHLY POLICY MEETINGS.

FINANCE: BUDGET DRAFT IS NEEDED IN FEBRUARY. SOME WORK TO RECONCILE BUDGET CODES AND CATEGORIES WILL ALREADY HAVE BEEN DONE TO COMPLETE THE ANNUAL REPORT.

LONG RANGE PLAN: THE FIRST MEETING WITH COMMUNITY PARTICIPANTS WENT VERY WELL AND INVOLVED SEVERAL VISIONING AND BRAINSTORMING ACTIVITIES. THE NEXT MEETING WILL FOCUS ON GOAL SETTING.

### **ADJOURNMENT**

**RESOLVED**, THAT THE MEETING ADJOURN AT 8:15; MOTION BY A. GULICK AND SECOND BY R. MORRISON WITHOUT OBJECTION.

RESPECTFULLY SUBMITTED,

2/21/2013

X



R. Ott

Secretary

Signed by: Randall Ott