



Red Jacket Community Library

MINUTES

10 MARCH 2014

BOARD OF TRUSTEES REGULAR MEETING

7:00 PM

TRUSTEE ROLL CALL (PRESENT; ABSENT)

- JANINE BOOR
- BEV CHRYSLER
- NICOLE COYNE, VICE-PRESIDENT
- ANN GULICK
- ROXIE MERITHEW
- RUBY MORRISON, PRESIDENT
- KIM MOYER

- RANDALL OTT, SECRETARY
- ANGELA PAYNE
- SALLY SCHAERTL
- CHELLIE VANAKEN

OTHERS PRESENT:

- STACEY WICKSALL, DIRECTOR

THE MEETING WAS CALLED TO ORDER BY PRESIDENT R. MORRISON AT 7:02 P.M.

COMPLIMENTS AND COMPLAINTS

R. MERITHEW PASSED ALONG A CONCERN REGARDING OUR POLICY TO CHARGE FOR COPIES MADE ON THE COPIER OWNED BY THE SCHOOL. S. WICKSALL POINTED OUT THAT THE LIBRARY PURCHASED THE COMPUTER PRINTER THAT THE SCHOOL MAY USE TO MAKE COPIES AND THAT WE ARE BILLED FOR USE OF THE SCHOOL-OWNED COPIER ACCORDING TO OUR AGREEMENT WITH THE SCHOOL.

MEETING MINUTES

RESOLVED, THAT MINUTES OF THE 10 FEBRUARY 2014 REGULAR MEETING ARE APPROVED AS CORRECTED; MOTION BY R. MERITHEW, SECOND BY K. MOYER, AND UNANIMOUSLY CARRIED.

FINANCIAL REPORTS

RESOLVED TO APPROVE EXPENDITURES AND AUTHORIZE PAYMENT FOR BILLS IN THE AMOUNT OF \$2133.26; MOTION BY J. BOOR, SECOND BY A. GULICK, AND UNANIMOUSLY CARRIED.

DIRECTOR'S REPORT

S. WICKSALL PRESENTED THE DIRECTOR'S REPORT DATED 10 MARCH 2014 INCLUDING THE FOLLOWING ITEMS:

- AMY ADERMAN WILL HAVE COMPLETED HER PROBATIONARY PERIOD AS OF MARCH 24, 2014 AND RECOMMENDS HER TO A PERMANENT POSITION AS YOUTH SERVICES LIBRARIAN.
- THE COST TO INCREASE BROADBAND TO A BANDWIDTH OF 15 MBPS × 2 MBPS IS MORE EXPENSIVE THAN ORIGINALLY OFFERED BY TIME WARNER. PIONEER AND TIME WARNER HAVE NEGOTIATED A NEW RATE.
- WILL ATTEND A COMPUTERS IN LIBRARIES CONFERENCE APRIL 6-10 IN WASHINGTON, DC, USING A \$1000 GRANT.

- SPOKE WITH MAYOR FRED MINK ABOUT PLACING LIBRARY ANNOUNCEMENTS ON THE SIGN ON THE SHORTSVILLE FIRE HALL TWICE A YEAR.
- THE SHORTSVILLE HIGH SCHOOL ALUMNI HAVE AGREED TO DONATE \$805 TO THE LIBRARY TOWARD THE PURCHASE OF THREE ART PANELS TO DISPLAY ART WORK AND EXHIBITS.
- REPRESENTED THE LIBRARY AT FAMILY LITERACY NIGHT.

RESOLVED, THAT AMY ADERMAN BE APPOINTED IN A PERMANENT CAPACITY IN THE POSITION AS YOUTH SERVICES LIBRARIAN ON MOTION BY R. MERITHEW, SECOND BY N. COYNE, AND UNANIMOUSLY CARRIED.

RESOLVED TO PURCHASE THE BANDWIDTH UPGRADE THROUGH TIME WARNER CABLE AT THE NEWLY NEGOTIATED RATE BY PIONEER OF \$1919.28 PER YEAR; MOTION BY J. BOOR, SECOND BY R. MERITHEW, AND UNANIMOUSLY CARRIED.

COMMITTEE REPORTS

POLICY COMMITTEE: N. COYNE REPORTED THAT POLICIES 200-4 CONFLICT OF INTEREST, 400-7 CIRCULATION AND USE OF LIBRARY MATERIAL, AND 300-1 GENERAL PERSONNEL POLICY WERE REVIEWED. CHANGES WERE RECOMMENDED FOR POLICIES 300-1 AND 400-7.

RESOLVED TO APPROVE CHANGES TO POLICIES 300-1 AND 400-7 AS PRESENTED ON MOTION BY R. MERITHEW, SECOND BY J. BOOR, AND UNANIMOUSLY CARRIED.

NOMINATING COMMITTEE: PETITIONS ARE AVAILABLE IN THE LIBRARY FOR TWO TRUSTEE SEATS.

ADJOURNMENT

RESOLVED, THAT THE MEETING ADJOURN AT 7:56; MOTION BY A. GULICK AND SECOND BY R. MERITHEW WITHOUT OBJECTION. THE NEXT REGULAR MEETING WILL BE MONDAY, 14 APRIL 2014.

RESPECTFULLY SUBMITTED,

4/15/2014

X 

R. Ott
Secretary
Signed by: Ott