



Red Jacket Community Library

MINUTES

12 MAY 2014

BOARD OF TRUSTEES REGULAR MEETING

7:00 PM

TRUSTEE ROLL CALL (PRESENT; ABSENT)

- | | |
|--|---|
| <input type="checkbox"/> JANINE BOOR | <input checked="" type="checkbox"/> ANGELA PAYNE |
| <input type="checkbox"/> BEV CHRYSLER | <input checked="" type="checkbox"/> SALLY SCHAERTL |
| <input checked="" type="checkbox"/> NICOLE COYNE, VICE-PRESIDENT | <input checked="" type="checkbox"/> CHELLIE VANAKEN |
| <input type="checkbox"/> ANN GULICK | |
| <input checked="" type="checkbox"/> ROXIE MERITHEW | |
| <input checked="" type="checkbox"/> RUBY MORRISON, PRESIDENT | |
| <input checked="" type="checkbox"/> KIM MOYER | |
| <input checked="" type="checkbox"/> RANDALL OTT, SECRETARY | |

OTHERS PRESENT:

- | |
|--|
| <input checked="" type="checkbox"/> STACEY WICKSALL, DIRECTOR |
| <input checked="" type="checkbox"/> RITA LONNEVILLE, TREASURER |

THE MEETING WAS CALLED TO ORDER BY PRESIDENT R. MORRISON AT 7:02 P.M.

MEETING MINUTES

RESOLVED, THAT MINUTES OF THE 14 APRIL 2014 REGULAR MEETING ARE APPROVED AS PRESENTED; MOTION BY R. MERITHEW, SECOND BY K. MOYER, AND UNANIMOUSLY CARRIED.

FINANCIAL REPORTS

R. LONNEVILLE PRESENTED REPORTS FOR APRIL 2014. OUR BUDGET IS RUNNING ABOUT \$6000 AHEAD OF LAST YEAR. PERFORMANCE STIPENDS ARE UP FROM LAST YEAR, DUE TO MORE PROGRAMMING. WE HAVE NOT HAD THE FIRST QUARTER AUDIT YET. REIMBURSEMENT FOR THE WASHINGTON, D.C. CONFERENCE IN THE AMOUNT OF \$1358.60 HAS BEEN RECEIVED VIA A GRANT.

RESOLVED, THAT THE FINANCIAL STATEMENTS DATED APRIL 30, 2014 ARE RECEIVED AND SUBJECT TO AUDIT; MOTION BY R. MERITHEW, SECOND BY N. COYNE, AND UNANIMOUSLY CARRIED.

RESOLVED TO APPROVE EXPENDITURES AND AUTHORIZE PAYMENT FOR BILLS IN THE AMOUNT OF \$5325.96; MOTION BY N. COYNE, SECOND BY R. MERITHEW, AND UNANIMOUSLY CARRIED.

DIRECTOR'S REPORT

S. WICKSALL PRESENTED THE DIRECTOR'S REPORT DATED MAY 12, 2014 INCLUDING THE FOLLOWING ITEMS:

- WE HAVE RECEIVED A MARY CLARK THOMPSON GRANT COLLABORATIVELY WITH THE CANANDAIGUA YMCA. THE YMCA WILL OFFER PROGRAMS AT THE LIBRARY INCLUDING BABYSITTING CLASSES, YOGA, FIRST AID AND CPR.
- A BENCH OUTSIDE THE LIBRARY ENTRANCE HAS BEEN DAMAGED AND INVESTIGATED BY THE STATE POLICE. THE TROOPERS ARE KEEPING THE CASE OPEN. WE WILL CHECK ON A REPLACEMENT COST. THE POLICY COMMITTEE WILL CONSIDER DRAFT LANGUAGE OR SIGNAGE FOR SKATEBOARD USE.

COMMITTEE REPORTS

PERSONNEL: THE DIRECTOR'S EVALUATION NEEDS TO BE COMPLETED BEFORE JULY.

FACILITIES: S. SCHAERTL REPORTED ON CONVERSATIONS REGARDING CARPET CLEANING. WE WILL SEEK SOME ESTIMATES FOR CLEANING. THE LIBRARY IS ABOUT 10,000 SQUARE FEET.

NOMINATING: THE SECRETARY POSITION IS OPEN FOR 2014-15.

ELECTION RESULTS

THE BUDGET PASSED. J. BOOR WAS REELECTED TO A SECOND TERM. BARBARA MURPHY WAS ELECTED TO A FIRST TERM AND WILL TRY TO ATTEND THE JUNE MEETING.

CORRESPONDENCE AND COMMUNICATION

- A WEBINAR FOR TRUSTEES WILL BE HELD JUNE 11, 2014
- BASED ON INTERACTIONS WITH USA PAYROLL AND PAYCHEX OFFERING US A DISCOUNT THERE IS NO REASON TO SWITCH PAYROLL COMPANIES IN THE IMMEDIATE FUTURE.
- THE NEXT TRUSTEE MEETING IS JUNE 9, 2014.

ADJOURNMENT

RESOLVED, THAT THE MEETING ADJOURN AT 7:50; MOTION BY R. MERITHEW AND SECOND BY K. MOYER WITHOUT OBJECTION.

RESPECTFULLY SUBMITTED,

6/22/2014

X 

R. Ott
Secretary
Signed by: Ott